



**CONSTRUCTION REQUEST—COMMERCIAL**

**Contact Information**

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ Middle Intl. \_\_\_\_\_ Ident. (Jr., III, etc.) \_\_\_\_\_  
 Company \_\_\_\_\_  
 Contact Role:  Applicant  Architect  Electrician  Engineer  
 General Contractor  Mechanical Contractor  
 Daytime Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_  
 Fax \_\_\_\_\_ Email \_\_\_\_\_  
 Mailing Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

**Billing Information**

**Entity responsible to pay for electric usage during construction**

Is Existing MP Customer?  Yes  No Existing Customer Account Number \_\_\_\_\_  
 Company \_\_\_\_\_ Business Type \_\_\_\_\_  
 NAICS Code \_\_\_\_\_ [www.naics.com](http://www.naics.com) Doing Business As (DBA) Name \_\_\_\_\_  
 Billing Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_  
 Primary Phone \_\_\_\_\_ Daytime Phone \_\_\_\_\_  
 Cell Phone \_\_\_\_\_ Fax \_\_\_\_\_  
 Email \_\_\_\_\_ Tax Exempt?  Yes  No *If yes, send copy of ST3 Exemption*

**Project Location**

Site Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_  
 If multiple unit building, number of units \_\_\_\_\_  
 Nearest cross street/road or closest neighbor's address \_\_\_\_\_

**Legal Description**

Plat Name \_\_\_\_\_ County \_\_\_\_\_  
 Lot Number \_\_\_\_\_ Range \_\_\_\_\_  
 Block Number \_\_\_\_\_ Section \_\_\_\_\_  
 City/Township Name \_\_\_\_\_ ¼ Section \_\_\_\_\_  
 Township Number \_\_\_\_\_ Parcel \_\_\_\_\_

**Project Information**

Building Type:  Construction Trailer  Frame Construction  Pole Building  Other  
 Current Construction Status:  No Start  Excavated and Backfilled  Framed  
 Fully Enclosed  Finishing  Ready for MP

**Service Information**

**Temporary Service Size:**  100 Amps  125 Amps  150 Amps  200 Amps  320 Amps  
 Other: \_\_\_\_\_

Single Phase Voltage:  120/240  120/208 (network)

Three Phase Voltage:  120/240  120/208Y  277/480Y

**General Service Size:**  100 Amps  125 Amps  150 Amps  200 Amps  320 Amps  
 Other: \_\_\_\_\_

Single Phase Voltage:  120/240  240/480 (farm irrigation)

Three Phase Voltage:  120/240  120/208Y  277/480Y

**Electric Heating Panel:**  100 Amps  125 Amps  150 Amps  200 Amps  320 Amps  
 Other: \_\_\_\_\_

**\*\*\* Electric Utility Load Profile required (see page 3) \*\*\***

**Heating and Cooling—Options**

**Are you planning to take advantage of the following electric heating options?**

- Dual Fuel (interruptible)
- Controlled access (storage)  
*(Requires a sufficient storage medium—receives energy 8 hours per day from 11:00pm–7:00am)*
- Storage water heat only  
*(Requires a sufficient storage water heater—receives energy 8 hours per day from 11:00pm–7:00am)*
- Undecided
- None of the above

**If yes, what type of electric heating system are you having installed?**

**Electric Heating Systems:**

- Ground source heat pump
- Air source heat pump
- Slab heat—electric cable
- Slab heat—electric boiler
- Electric boiler—hot water baseboard
- Baseboard/wall heaters/cove heaters
- Electric plenum
- Thermal storage unit heaters
- Centrally-ducted storage furnace
- Central storage hot water system
- Other: \_\_\_\_\_

**Non-Electric Heating System(s):**

- Boiler—slab heat
- Boiler—hot water baseboard
- Forced air furnace
- Fireplace/stove
- Other: \_\_\_\_\_

**Non-Electric Fuel(s):**

- Propane
- Natural gas
- Fuel Oil  Other
- Wood  None

**Minnesota Power offers a variety of energy efficient programs and rebates. For details, please visit:**

[http://www.mnpower.com/powerofone/one\\_business/](http://www.mnpower.com/powerofone/one_business/)

**Return Instructions**

Send your completed application and site plan by: **Mail:** Minnesota Power—New Construction Center  
PO Box 1001  
Duluth, MN 55806-1001  
**Fax:** 218-878-1639  
**Email:** [newconstruction@mnpower.com](mailto:newconstruction@mnpower.com).

Any questions can be directed to the New Construction Center at 1-877-535-0394 or 218-355-2644.  
Minnesota Power web site: <http://www.mnpower.com/>

**Authorization**

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

**Printed name** \_\_\_\_\_

### Electric Utility Load Profile

*To be completed by an electrician or electrical engineer*

Project \_\_\_\_\_ Date \_\_\_\_\_

Location/Address \_\_\_\_\_

	Single Phase Connected Load		Estimated Demand Load		Three Phase Connected Load		Estimated Demand Load	
		kW		kW		kW		kW
Indoor Lighting		kW		kW		kW		kW
Outdoor Lighting		kW		kW		kW		kW
Motor Load		kW		kW		kW		kW
Electrical Heat		kW		kW		kW		kW
Air Conditioning		kW		kW		kW		kW
Kitchen Equipment		kW		kW		kW		kW
Refrigeration		kW		kW		kW		kW
Compressor		kW		kW		kW		kW
Receptacles		kW		kW		kW		kW
Other		kW		kW		kW		kW
Subtotal		kW		kW		kW		kW
Existing Loads		kW		kW		kW		kW
<b>Total</b>		kW		kW		kW		kW
Largest Motor		kW		kW		kW		kW

**Refer to MP for Availability of Service Characteristics and Transformer Pad Specifications**

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#### Authorization

Signature \_\_\_\_\_ Date \_\_\_\_\_ / \_\_\_\_ / \_\_\_\_

Printed name \_\_\_\_\_

**Certified Survey Map or Site Plan**

Commercial customers must provide a certified survey map or a detailed site plan noting the following:

- Where the new structure will be located
- Location of existing structures
- Distance (feet) structure will be located from roadway
- Location of proposed/existing driveway (note if matting has been installed)
- Location of well lines, sewer lines, or other potential obstructions
- Location of electric panel (service entrance)
- Neighboring address and/or nearest intersecting road

NORTH



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